

## AGENDA

### MONTROSE CITY COUNCIL MEETING

JANUARY 9TH 6:00 PM COMMUNITY CENTER

PLEDGE OF ALLEGIANCE

CALL TO ORDER - Roll Call

RULES OF DECORUM

APPROVAL OF AGENDA

APPROVAL OF MINUTES – 12/12/23 Regular Meeting Minutes

#### SPECIAL TOPICS:

- School Board members for Youth program needs discussion
  - Mowing rate; Crowsnest; Scoreboard; Housing Study
- 1<sup>st</sup> Reading; Resolution 2024-003 Field Sponsorship with School Board – approval
- Garage foundations discussion with Zoning Team
- Building Permit Brochures – Secog still reviewing

#### OLD BUSINESS

- Ohara Family Donation-Painting the exterior pool
- Twedt construction streets
  - Sealed bids Public Notice Publishing Scheduled
- City Punch List Items Review in Council Packet
- DANR Lead-Line reporting update-in progress
- Skybeam/Rise Broadband Lease Agreement update
  - Broadband Lease Response-email
- 1<sup>st</sup> Reading of Resolution 2024-001 Rates, Fees and Fines
- 1<sup>st</sup> Reading of Ordinance 2024-002 Full Service Restaurant Liquor License
  - Allows On-Sale liquor license for full service restaurant with advertising restrictions and annual revenue reports to be filed with the city.
- Resident Lounsberry
- 1<sup>st</sup> Reading of Ordinance 2024-001 Campground
  - Changes: Campground name; Season ending date; 2 day rentals on Holidays; electric vehicles
- Campground Host Job Description approval
  - Changes to verbiage of opening/closing season dates to include (weather permitting)
  - Requirement of reservation tracking
- Community Center Rental Agreement Form Update – need approval
  - Changes: include electronics (TV)

#### NEW BUSINESS

- Sherriff Monthly Report Review
- Council to Establish an Election Date for 2024
  - School election date: June 18th
- Appoint 2 council members to attend the Rural Fire Board Meeting February\_\_\_\_\_
- 1<sup>st</sup> Reading of Resolution 2024-002 Annual Wages
- Montrose City Volunteer List attached for publishing; firefighters; parks/rec
- Policies Review for 2024:
  - 2019 Personnel/Employee Policy, Emergency Action Plan, 2019 Procurement Policy, 2023 Pool Policy, 2023 Seasonal Camping Patron Policy (HARD COPY AT MTG)
- (3) Appointments-Motion needed for:
  - City Attorney, Official Newspaper, Bank Depository with assigned Signers
    - Attorney fees went up from \$200hr to \$220hr for 2024.
- Review of updated OFC Bar Operating Agreement – approval needed (**PRINTOUT**)
  - Expires March 31<sup>st</sup>, 2024.

#### DEPARTMENT REPORTS

- Maintenance: Water disconnect service request (non-shutoff procedure)
  - ORD Title 8.0109 ; Resolution 2024-001=\$100
  - Garage door request for shop
  - Other updates
- Finance Office:
  - City Property Inventory Filed with the County Auditor January 2<sup>nd</sup>, 2024.

- Scheduling Schoenfish for 2 year audit
  - End of year Revenue: \$690,409.28
  - End of year Expenditure: \$657,885.73
- Safe Deposit Box contents discussion
- End of Month Bank Account Balances for November Reconciliation – **PRINTOUT**
  - ODELL account interest update

**PAY VOUCHERS - PRINTOUT**

**HEARING OF THOSE PRESENT**

- Limited to two minutes
- No motions on these topics can be made. Not legal to make any motions because not on the agenda.

**EXECUTIVE SESSION**

**ADJOURN**

(NOTE: The agenda cannot be changed within 24 hours of the Council meeting.)